



Artpace is seeking an Associate Curator for Programs and Residencies

Artpace is seeking an Associate Curator for Programs and Residencies to manage the renowned International Artist-in-Residence program, Hudson Showroom and Main Space exhibitions, and develop programming that engages the contemporary art viewer with insight into the exhibitions and the artists' practice. Under the direction of the executive director, work with leading curators, artists, and a small team at Artpace to engage Texas, national, and international artists and art audiences.

The Associate Curator of Programs and Residencies should have a robust global awareness of contemporary art and have experience as a public speaker who can effectively communicate about Artpace's exhibitions and their place in contemporary art. This position is responsible for organizing, scheduling, budgeting and expenses, production, installation, deinstallation, and return shipping of exhibitions at the highest standards while maintaining the organization's reputation of excellence. Must work creatively and strategically and be flexible while managing many projects with overlapping deadlines to meet Artpace's mission. Must have the ability to work with artists to interpret their designs and ideas ***without altering or influencing their decisions as this is*** the bedrock of Artpace's 27-year reputation.

The key skills required for success include working collaboratively, communicating clearly and diplomatically, scheduling and budgeting accurately, and thinking creatively about value engineering and problem-solving for artists' installations and exhibitions. Must engage easily and effectively with artists, colleagues, the public, interns, volunteers, board members, and outside contractors. This position requires an outgoing individual with high energy and discretion, a significant time commitment, and dedication to Artpace's mission.

Core Responsibilities:

- Review and manage program calendars and deadlines for International Artists-in-Residence, residency curators, curatorial residents, writers in residence, sponsored residencies, and exhibitions in Hudson Showroom and Main Space Galleries.
- Manage and plan public programs related to residencies and exhibitions, including openings, talks, and special programming.
- Follow and account for annual departmental budgets, including exhibitions, residencies, and public programs related to the residency programs.
- Manage online 'Open Call' system and lead scheduling and escorting curators to studio visits throughout Texas with key staff.
- Manage and clearly communicate artist, curator, and exhibition agreements, reimbursement, and payment schedules.
- Review and manage loan forms and artwork checklists in coordination with studio staff.



- Lead development of in-gallery resources and interpretive materials designed for various audiences, such as gallery notes; coordinate Spanish translations.
- Develop exhibition layouts, models, floor plans, and designs for installation and exhibitions.
- Provide support for other Artpace projects and ventures as directed by Director.
- Submit all expenses, contracts, artist agreements, scheduling for review and approval by director in advance

The Associate Curator of Programing and Residencies position has a clear path for advancement based on experience, performance, and tenure while successfully meeting the defined goals of Artpace's mission.

The Associate Curator of Programing and Residencies is a full-time, salaried position. This position requires evenings and weekends for artists' projects, openings, lectures, and other public events. This position has a positive work environment, a dedicated team of arts professionals, and generous benefits including paid leave, shared health care, 401k plan, and paid holidays. The salary range is \$50,000 to \$58,000.

To apply, email PDFs to employment@artpace.org, including a full resume of work experiences, a letter detailing interest with examples of past work with artists and exhibitions, a writing sample about an artist's work or exhibition, and contact information for five references, including supervisors and artists with whom you have worked. Incomplete applications will not be reviewed.

Artpace San Antonio provides equal employment opportunities to all employees and applicants without regard to race, color, religion, sex, national origin, age, disability, or genetics.

About Artpace San Antonio

Located in San Antonio, Texas, Artpace hosts artists from around the globe through its residency and exhibition programs and provides innovative programs. Artpace is housed in a 22,000-square-foot facility renovated by the award-winning firm Lake/Flato Architects. The 1920s building, once a Hudson automobile dealership, is in the vibrant downtown cultural district, one block from the city's famous River Walk.

Artpace, an internationally recognized contemporary art venue with strong Texas roots, is known for its distinctive programming. Since its opening in 1995, Artpace has served as an international laboratory for the creation and advancement of contemporary art. Our



residencies, exhibitions, and programming nurture the creative expression of both emerging and established artists while actively engaging audiences of all ages and backgrounds.

More than 270 artists from around the globe have participated in Artpace's International Artists-in-Residence program, many of whom have achieved international acclaim. Artpace measures its success in the continuing achievements of its "alumni" artists. To date, 47 of its alum have been included in Whitney Biennials; eight have received prestigious grants from the John D. and Catherine T. MacArthur Foundation; and four former residents have been given Britain's top art award, the Turner Prize, including Jeremy Deller who received the honor for work created during his 2003 residency at Artpace.